

# ELECTION OF STUDENT MEMBERS TO THE FACULTY BOARD OF ENGINEERING AND THE STAFF-STUDENT JOINT COMMITTEE (SSJC)

**Election Date:** Thursday 23 November 2017 using an online ballot system which shall close at 2pm.

## Vacancies:

**Faculty Board (normally 2 meetings per term)**

*Four vacancies exist:*

Two undergraduate students

[NB: First, second or third year students are preferable since this appointment continues into next academic year]

One taught graduate student

One research graduate student

**SSJC (normally 2 meetings per term)**

*Nine vacancies exist:*

Two first year undergraduates

Two second year undergraduates

Two third year undergraduates

Two fourth year undergraduates

A graduate student (NB. the graduate student will be co-opted from the pool of reps which is maintained by the Graduate Office rather than elected)

## Nominations:

Nominations must be made using the form on the back of this sheet (spare copies are available from the Teaching Office). Completed forms should be returned to the Teaching Office between 9am and 5pm. Closing date: Thursday 16 November 2017.

Each candidate must indicate which of the following posts they are standing for:

(a) Faculty Board only, (b) SSJC only, or (c) for both Faculty Board and SSJC.

Candidates must be members of the category for which they stand. Each form must be endorsed by another member of the same category. The electoral roll will be available in the Teaching Office for students to come and check.

## Notes:

- i. The procedure for the election of student members is that prescribed in the Single Transferable Vote Regulations.
- ii. The graduates and undergraduates elected as members of the Faculty Board are invited to attend SSJC meetings. The names of candidates elected to the Faculty Board will be withdrawn from the SSJC election, in order to maximise student representation at the SSJC meetings.
- iii. The graduate and undergraduate members elected as members of the Faculty Board represent the Faculty's students at meetings of Cambridge University Students Union Council.
- iv. Faculty Board representatives have a responsibility to represent the views of their constituency, and are expected to consult appropriate student members of the SSJC in forming such views.
- v. Faculty Board representatives should also note that they must leave a Board meeting when reserved business is discussed. Reserved business consists essentially of those matters referring to academic assessment of students (e.g. examiners reports) and appointment of staff.
- vi. The student members of the Faculty Board have full voting rights for unreserved business.

## Manifestos:

All candidates are encouraged to send a brief manifesto (preferably typed) to the Teaching Office by Thursday 16 November. These manifestos will be circulated to all students before election day.

## Term of Office:

Those elected shall serve for one year, i.e. until the results of the election in 2018 are announced.

**Nominations for Student Members of the Faculty Board of Engineering and  
the Staff-Student Joint Committee (SSJC)**

**TO BE COMPLETED BY CANDIDATE:**

Name (Capitals please): .....

College: ..... Email: .....

Signature: .....

**I confirm that I wish to stand for election to the (*please tick one or both*)**

- Staff-Student Joint Committee       (undergraduates only)
- Faculty Board

**Category on electoral roll (*please tick*)**

- First year undergraduate
- Second year undergraduate
- Third year undergraduate
- Fourth year undergraduate
- Graduate (taught)
- Graduate (research)

**TO BE COMPLETED BY:**

**Name (*Capitals please*)**

**College**

**Email**

**Signature**

**Category on electoral roll**

- 1st year undergraduate
- 2nd year undergraduate
- 3rd year undergraduate
- 4th year undergraduate
- Graduate

**ENDORSER**

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*(please tick)*

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**Please return to the Teaching Office (Office Floor, Baker Building, CUED)  
between 9am and 5pm. Closing date: Thursday 16 November 2017**